

# 15<sup>th</sup> ASIAN GAMES DOHA 2006

## DAGBS NEWSLETTER

Issue #06, October 2006

### KEY IBC DATES

#### From 1 Nov -

Start of Rights Holder Installation (Bump-in period).

#### 12 Nov -

IBC Broadcast Information Office opens.

#### 13 Nov -

Lock-down.

#### 15 Nov - 16 Dec -

##### Official opening period of the IBC

Personnel access to the IBC is available 24 hours a day with full accreditation. All associated IBC facilities will be operational with dedicated opening hours.

Booking Office opens

CDT is operational 24 hours a day

Telecom Equipment Room(TER) fully operational.

The IBC officially closes on 16 December at 23:59 - end of broadcast transmission and technical power. Rights Holders must start to dismantle and depart.

#### 20 Nov -

First daily briefing between DAGBS, DAGOC and Rights Holders planned.

#### 17 - 18 Dec -

##### Dismantling (Bump-out period)

Last day of IBC access for Rights Holders is on 18 December at 23:59.

#### 19 Dec -

Access to IBC unavailable - start of IBC dismantling by DAGBS.

#### Early January 2007 -

End of IBC dismantling.

### TRANSPORT SCHEDULES

The MMC is the hub of a comprehensive media bus network connecting the MMC with the Media Village and the Games competition venues.

DAGOC is providing the following services for all accredited Media:

#### Media Village < - > Main Media Centre:

Service will commence on 15 November and will run until 18 December. Service will be provided 24-hours a day from 24 November - 18 December, with 20 minute frequencies during peak hours.

#### Main Media Centre < - > Games Venues:

Service will commence on 15 November and will run until 15 December. Limited service will run from 15 November - 23 November. Full service will start on 24 November. Service will start (arrival at venue) approx. three hours prior to and two and a half hours post competition at each venue (based on the competition schedule) with 20 minute frequencies during peak hours.

Transport is also provided from the Doha International Airport to the Media Village and return. A Games-time Transport Desk will be located inside the MPC Main Lobby for assistance.

### SPECIAL INTERNATIONAL BROADCAST CENTRE ISSUE

With the countdown to the 15th Asian Games approaching ever closer, DAGBS is dedicating this sixth issue of the DAGBS newsletter to the International Broadcast Centre (IBC). Covered in this newsletter are important details regarding the relevant forms for the pre and post Lock-down period, information on the handover of premises, important IBC dates and a summary of the MMC transport schedule. For further information on the IBC, including details of the shared MMC facilities and the IBC access and delivery procedure forms, please refer to [www.dagbs.tv](http://www.dagbs.tv).

### IMPORTANT ACCESS & DELIVERY PROCEDURES

DAGBS would like to remind Rights Holders that forms and procedures for the pre and post Lock-down period are available in the download section of the **DAGBS website** [www.dagbs.tv](http://www.dagbs.tv). Lock-down is confirmed for 13 November, and further information regarding access to the IBC on the day of Lock-down itself will be communicated to Rights Holders as soon the procedure is finalised. During both pre and post Lock-down, on site handling and loading/unloading is the responsibility of the Rights Holder. The various procedures for the different IBC access phases are as follows:

#### Prior to Lock-down (Bump-in period) 1 - 14 November

**IBC Personnel Access** - 24 hours a day with a valid Bump-in pass. **To obtain Bump-in passes:** For all staff members entering the IBC, DAGBS needs each individual's full name. These names must be sent at least 48 hours in advance to [Juan Mancheno: jmancheno@dagbs.tv](mailto:juanmancheno@dagbs.tv). DAGBS will deliver the Bump-in passes upon the Rights Holders' arrival.

#### **IBC Deliveries**

- Deliveries are 24 hours a day during the Bump-in schedule and use the IBC South Access Gate.
- **To register deliveries on the Bump-in schedule:** Please download the IBC Bump-in Delivery Form available and read important instructions from the [www.dagbs.tv](http://www.dagbs.tv) download section, **IBC**.

#### Post Lock-down 15 November - 15 December

**IBC Personnel Access** - 24 hours a day with a full Accreditation. **To obtain a full Accreditation:** Please contact Kate White at the DAGOC Accreditation department: [kwhite@dagoc2006.org](mailto:kwhite@dagoc2006.org). The Media Accreditation Centre will issue Accreditation cards daily from 08:00 to 20:00. Note: all drivers need an accreditation.

#### **IBC Deliveries**

DAGBS strongly recommends Rights Holders arriving at IBC after 14 November work with a Logistics Company that has pre-accredited staff and vehicles. Gulf Agency Company and Airlink/Schenker are two companies with both accredited staff and vehicles. *This is to make sure that Rights Holders won't be delayed because of missing personal or vehicle accreditations.* Please see important points and relevant forms (the IBC MDS Form and MDS VAPP Request Form) for IBC access and deliveries during this period. They are available in the [www.dagbs.tv](http://www.dagbs.tv) download section, **IBC**.

#### **Handover & Storage**

The handover form is available in the [www.dagbs.tv](http://www.dagbs.tv) download section, **IBC** and needs to be signed before premises are delivered.

Storage space is available to Rights Holders with unilateral areas in the IBC and is free of charge. Space consists of shared storage in existing rooms inside the IBC. This is primarily for Rights Holders' equipment and boxes. Space is available from 1 November 2006 and should be arranged, depending on availability, with the IBC Construction Help Desk upon arrival.



Construction and fit-out of the IBC has reached completion as DAGBS prepares for the arrival of the first Rights Holders



The east entrance of the International Broadcast Centre